

Rowley Municipal Lighting Plant



July 14, 2020 Commissioner's Meeting

6:00 PM – Remote GoTo Meeting

Commissioners Present: Bryan DiPersia, Mark Cousins, Danby Whitmore. Also in attendance was General Manager Matthew Brown, Office Manager Eric Grover

See attendance sheet for the public sign-in.

Bryan DiPersia opened the meeting at 6:02 PM

Citizen Query

Nobody from the general public participated in this citizen's query.

Welcome New Board Member

On behalf of the board and general manager, they welcomed member Danby Whitmore to the board.

Board Re-Organization

The board decided to do a reorganization to change the chairman, clerk and member.

Bryan DiPersia made a motion to make Mark Cousins the chairman. Danby Whitmore seconded the motion. A roll call vote was taken. Bryan DiPersia, "I", Danby Whitmore, "I" and abstention from Mark Cousins. Voted in at 6:10.

Mark Cousins made a motion to make Danby Whitmore the clerk. Bryan DiPersia seconded the motion. A roll call vote was taken. Mark Cousins, "I", Bryan DiPersia, "I" and abstention from Danby Whitmore. Voted in at 6:11.

At this point Bryan DiPersia will stay as a member.

Review and Approve Meeting Minutes

After reading the minutes from the previous meetings session, June 10, 2020 provided, there were no corrections.

Bryan DiPersia made the motion to accept the regular minutes for June 10, 2020. Mark Cousins seconded the motion. Roll call vote was taken. Mark Cousins, "I", Bryan DiPersia, "I" and abstention from Danby Whitmore as she was not a commissioner yet. Voted in at 6:14.

Managers Update:

MLP Solar Program Update: This program was implemented back in May of 2019 with a set amount set of \$50,000.00. Currently awarded has been \$24,066.00 with the remaining sum being \$25,934.00. One question that was brought up is can public buildings can partake in the program. Matt will check with ENE and get back to the board. The average size of a residential array is around 8 KW. The state has extended this program out to December 31, 2020.

Municipal Action Plan [MAP]: On behalf of Energy New England, they filed this with the DOER on June 15, 2020.

2019 DPU Report Filed: The report has been filed and emailed to the DPU.

Septic Replacement Ad/Bids: The bids will be due for the new septic replacement. So far there are ten inquires and the project will have to follow the procurement laws from the state of Massachusetts.

MVP Map: The new Neppa requirements for mutual aid to our community is a series of circuit maps to be able to give to the mutual aid out of town lineworkers. We now have new laminated circuit maps through MVP for this requirement. There is one on each truck and in the office.

Independent Street Pole Line Upgrade: We have been setting new poles and working on a voltage conversion to eliminate the step-down transformers and to better upgrade the system. As time allows, we are working on this.

New Digger Truck: The new digger truck is 30-45 days out of delivery.

Website/Social Media Posting Discussion [IE agenda, minutes, announcements]:

Manager Brown just wanted to open the discussion of how we are using social media to inform our ratepayers of things. For example, we are posting:

- On the RMLP Website
- Agendas to the meetings: We are posting these in a timely manner so people can see when and what the meeting will be about.
- Minutes: We are posting the minutes after they are being approved by the board.
- Peak Alerts: We are giving a peak alert for energy on both the website and our Facebook page. We are giving the peak times and dates and then pulling them down so people don't get overwhelmed by the updates.
- We also use the reverse 911, but we have been keeping away from this as a last option.

Bryan DiPersia brought up maybe we could use the Green Energy Alliance Link to text or email out warnings for our system. This would help to avoid peak time usage and peak shaving warnings. We can also share when we are closed for holidays and other announcements coming up.

Bill Insert/Announcement [Peak Shaving, State Primaries September 1st]:

The board wanted to make sure that everyone is getting the inserts and flyers that go out with the monthly invoices. The concern was the monthly billing for solar customers we process in house are not getting what the general mailing is getting. The board would like Sandra to include any flyers and a copy of the message box on the bills included in the solar mailings. This was thought to be a good idea and will be set forth at the next mailing.

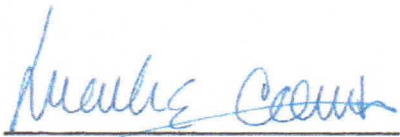
All Other Items Not Anticipated by The Chair

Bryan DiPersia finished off the meeting by asking if everyone was willing to use August as a bi-month and not have a meeting? None of the board members had an issue with that. Bryan also wanted to make sure that the social media is still being worked on and that we are getting our message out there, the solar rebates and the DOER all being put up for the ratepayers to see.

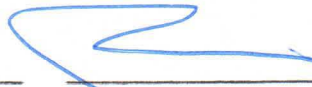
Adjournment

Mark Cousins made the motion to adjourn. Bryan DiPersia seconded. All voted in favor in favor at 7:10 PM with a roll call vote with everyone saying yes.

Minutes submitted by Eric R. Grover



Mark Cousins, Chair



Danby Whitmore, Clerk



Bryan DiPersia, Member