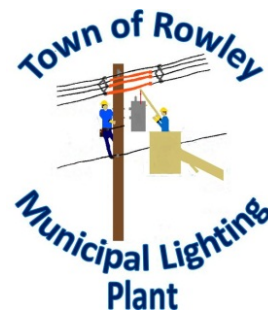


Rowley Municipal Lighting Plant



November 14, 2018 Commissioner's Meeting

7:00 PM – Town Hall Selectman's Room

Commissioners Present: G. Robert Merry, Robert Snow, Kevin Snow. Also in attendance was General Manager Daniel Folding, Office Manager Eric Grover

See attendance sheet for the public sign-in.

G. Robert Merry opened the meeting at 7:00 PM

Citizen Query

There were some general questions about the EV program and if the board had made a consideration of changing the rate per kilowatt hour for solar customers. Where this was citizens query, nothing could be discussed and would have to be put on the agenda for next month. The solar kilowatt hour change was asked to be put on the agenda for next month.

Review and Approve Meeting Minutes

After reading the minutes from the regular meetings provided, there were no corrections.

R Snow made the motion to accept the regular minutes from October 10, 2018. K Snow seconded the motion. All voted in favor at 7:08 PM.

R Snow made the motion to accept the regular minutes from October 19, 2018. K Snow seconded the motion. All voted in favor at 7:08 PM.

Rowley Solar LLC

Bonnie Berkowitz gave a quick update on the solar project. She stated the major components have been ordered such as the transformer, the racks and screws have been manufactured, site work done and they are onto a construction schedule now. Manager Folding said they were almost done with the community solar portion and should be advertising it in the December billing. Once the planning board gets their 3rd party to except the final plans, it is a go. The completion date as of now will be February 21, 2019.

Municipal Smart Solar Program

The DOER should be completing these four forms for residential and commercial customers in the next few weeks. Rate payers should see flyers in their December invoice explaining the program and how to get involved. The amount capped

is \$50K for the program in Rowley. The kickoff date should be December 1st, but the delay in communications has stalled this.

Recruitment Firm for General Manager Position

Manager Folding handed out the three proposals to the board for consulting firms for help with recruitment into replacing the general manager.

The three firms chosen were:

1. Claremont Consulting
2. Robert Haff
3. Wallace Associates

The board looked over all three proposals and gave their opinion on each one. Both Kevin and Robert Snow were happy with Claremont Consulting as he seemed to have what they are looking for and this firm came well recommended. G. Robert Merry was a little hesitant to choose a firm so he decided not to vote.

R Snow made the motion to except the services from Claremont Consulting. K Snow seconded. G. Robert Merry decided to abstain from the vote. R Snow and K Snow voted in favor. Merry abstained. Vote taken at 7:57 PM.

Adjournment

Robert Snow made the motion to adjourn. G. Robert Merry seconded. All voted in favor in favor at 8:02 PM.

Minutes submitted by Eric R. Grover

G. Robert Merry, Chair

Robert Snow, Member

Kevin Snow, Clerk