

# Rowley Municipal Lighting Plant



## May 17, 2017 Commissioner's Meeting

### 7:00 PM – Town Hall Selectman's Room

Commissioners Present: G. Robert Merry, Robert Snow, Kenneth Keyes. Also in attendance was General Manager Daniel Folding, Office Manager Eric Grover

See attendance sheet for the public sign-in.

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G. Robert Merry opened the meeting at 7:00 PM

#### **Citizen Query**

Nobody from the general public participated in this citizen's query.

#### **Review and Approve Meeting Minutes**

After reading the minutes from the regular meeting of March 15, 2017 provided, there were no corrections.

*Snow made the motion to accept the regular meeting minutes of March 15, 2017. Keyes seconded the motion. All voted in favor at 7:01 PM.*

#### **Officer Election For May 2017-April 2018**

Robert Snow made a motion to continue G. Robert Merry as the Chairman of the Board. Kenneth Keyes and Snow both said he was doing a great job as chairman.

*Robert Snow made the motion to keep G. Robert Merry as the Chairman of the Board. Kenneth Keyes seconded the motion. Snow and Keyes voted in favor. Merry recused himself. Vote concluded at 7:02 PM.*

Robert Snow made a motion to keep Kenneth Keyes as the Clerk of the Board. Both Merry and Snow thought Kenny was good for this position.

*Robert Snow made the motion to keep Kenneth Keyes as the Clerk of the Board. G. Robert Merry seconded the motion. All voted in favor at 7:03 PM.*

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\*Chairman Merry goes out of order while waiting for the 7:10 appointment

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### ***Roof Replacement Project***

Bids were submitted by 6 different roofing companies. The company with the most completed bid was JJS Universal Construction coming in with a total of: \$30,800.00. They have started on working and should have it wrapped up within a week.

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### ***2016 Audit***

Manager Folding said the audit is almost complete, but there are a few items lacking a finish point. We are waiting from the town for some new numbers in the retirement fund. The auditor said without these, he can't give us a clean opinion to make it complete. There is no trouble in waiting for these numbers, actually if we had the auditor go ahead with closing out it could only hurt the town in the long run looking for funding for other large projects.

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### ***Update On Roll Out Of New Bill Format***

Manager Folding addressed the board and said the new billing format went really well. There were only a few things found to have problems, but the staff was able to get them worked out before the billing went out. The general consensus was well received, but few voiced their opinion. We have a few more items to work out, and we should be able to call it complete. Everyone worked hard to get to this point after several months of working with the different companies to make the whole thing come together.

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### ***New Solar Opportunity***

There is currently a customer in town who is proposing a new 5 megawatt solar array on their property. Manager Folding has been in conversation with the rate payer talking about the logistics and what other items are going to be needed for the project to come together.

On another note, the Central Street solar field is coming along nicely. It should have a completion date of around July 1<sup>st</sup>, but things could change. There are some things still on order such as the reclosure and meter, so the equipment is ordered, just long lead time for them to come in. There was some discussion on how the solar is going to work, with our shoulder months being spring and fall, and the idea of battery storage, more at the substation than the solar field.

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\*Chairman went back to item #4

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### ***7:10 Employee Proposal For Upcoming Year***

Folding handed out a sheet of what the employees would like to negotiate with the board this year. The board looked over the sheet and will take it under advisement for the next meeting.

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### ***Quarterly Financial Update***

Folding handed out the latest financials as of March 31, 2017. Where this is the first quarter of the year, everything looks good so far. There was little discussion as the numbers are just getting underway. There will be some added expenses in the year to come, so these numbers will change.

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### **Managers Contract**

Manager Folding said along with the employees, he is also up for negotiations. He would like to open up his contract and talk about a raise. So at June meeting the board can do an evaluation and talk over his performance.

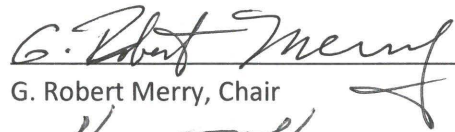
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### **Adjournment**

*Robert Snow made the motion to adjourn. Kenneth Keyes seconded. All voted in favor in favor at 7:33 PM.*

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Minutes submitted by Eric R. Grover

  
G. Robert Merry, Chair

  
Robert Snow, Member

  
Kenneth Keyes, Clerk

