

# Rowley Municipal Lighting Plant



October 15, 2025, Commissioner's Meeting

6:00 PM – Remote Go to Meeting

Commissioners Present: Bryan DiPersia, Mark Cousins, Danby Whitmore. Also, in attendance was General Manager Matthew Brown and Office Manager Eric Grover. Resident Jen Medina – 194 Leslie Road.

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Bryan DiPersia opened the meeting at 6:05 PM.

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## ***Citizen Query***

Resident Jen Medina from 194 Leslie Road entered citizen's query. She just wanted to touch base and ask why there have been so many outages in her neighborhood. In the last few weeks, there have been three calls for Leslie Road due to tree branches causing outages. We have trimmed these areas out and will be checking the circuit out. Medina was very much appreciated by the work we are doing and thanked everyone involved.

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## ***MEAM meeting 9/18 - 9/19 Plymouth MA***

Manager Matt Brown provided the board with the agenda for the meeting. There was a legislative update, cybersecurity piece with the showing of the 60 Minutes episode explaining the issue at the Littleton Light Department. Lastly, Kevin Weeks from TAM Trucker Association of Massachusetts spoke about regulations for new truck purchases for municipal departments. Commissioner Danby Whitmore stated the cybersecurity piece is very important in the world we are living in today. It was a very informative meeting.

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## ***Review and Accept Previous Minutes***

After reading the minutes from the previous meeting session, September 10, 2025, provided, the corrections made by the board were edited prior to the meeting.

*Mark Cousins made the motion to accept the regular minutes for September 10, 2025, with the corrections made. Danby Whitmore seconded the motion. The roll call vote was taken. Mark Cousins, "I," Bryan DiPersia, "I" and Danby Whitmore "I." Voted in at 6:11.*

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## ***Battery Storage Update***

Manager Brown said there haven't been any real developments with the battery storage project. Currently he is working on the substation project trying to keep that on track. There should be more to report at the November meeting.

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## ***Managers Update***

**MLP Solar Update:** There are 38 total residential systems now. There have been a few more than normal calls with questions and looking into the program from our ratepayers. Commissioner Danby Whitmore suggested we put a pop up when you log onto our website promoting the solar program we offer. Brown said he would check with the website developers on this. People calling think because we are a municipal we don't offer solar to our ratepayers.

**Construction Projects:** The following is a breakdown of the work done:

- **Kittery Ave.** – All the poles have been set and framed for the second wire pull.

**Substation Project:** General Manager Matthew Brown stated the substation project is going well. The transformer is scheduled to start heading towards Rowley on November 3<sup>rd</sup> from Virginia. The crane was in to remove the two old units, and they were shipped up to N.H. for disposal. Currently Colonial Excavating has been out to start on the foundation for the new transformer. This process will be in the works for several weeks as components must be settled and the cement must cure.

**Winter Prep:** This will begin in the coming weeks; a lot has already been done. We are working on trimming our second feeder this year. F4 was done earlier in 2025, and Mayer is currently working on the F3. (F3 is about 30% complete) The septic system has been pumped and tools, vehicles, and building maintenance have been completed.

**Shut Offs, Liens, Write Offs, Community Solar:** This will begin the year process for us. Wednesday November 5<sup>th</sup> will be our last day of shut offs. After that we look at the liens list and determine who can be liened for the last round of tax bills. Finally, we will prepare the write-offs for the December meeting and then we are off for the start of year end processes. For the month of November, the community solar will be credited to the customers who signed up for the program years back.

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## ***All Other Items Not Anticipated by The Chair***

General Manager Matthew Brown wanted to let the board know the MSDS work has been completed and that W.F. Biggins Associates, Inc. will be out for some training of the staff. We will get in touch with the fire department and have this down at their training room.

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## ***Executive Session if required.***

There was no reason to go into an executive session for this meeting.

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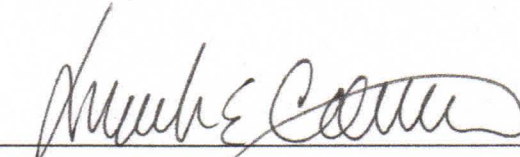
## Adjournment


Mark Cousins made the motion to adjourn the meeting. Bryan DiPersia seconded. All voted in favor at 6:30 PM with a roll call vote with everyone saying yes.

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Minutes submitted by Eric R. Grover

  
Bryan DiPersia, Chair

  
Mark Cousins, Clerk

  
Danby Whitmore, Member