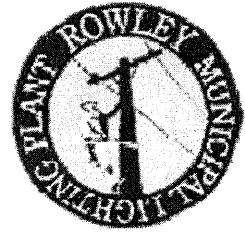


# Rowley Municipal Lighting Plant



**March 13, 2024, Commissioner's Meeting**

**6:00 PM – Remote Go to Meeting**

Commissioners Present: Bryan DiPersia, Mark Cousins, Danby Whitmore. Also, in attendance was General Manager Matthew Brown, Office Manager Eric Grover, and Kevin Soden from PLM.

See attendance sheet for the public sign-in.

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Mark Cousins opened the meeting at 6:03 PM.

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## ***Citizen Query***

There wasn't anyone participating in citizen's query.

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## ***PLM Engineering/Station Transformer Upgrade Summary***

Kevin Soden from PLM Engineering presented an overview of the substation transformer project that will be going out to bid. He went through the process of the equipment needed for the project such as relays inside the building, the materials and what had to be sent out to bid and the process of taking the old transformers offline and setting the new one in. It was a pretty informative presentation explaining the process of how the items would come in and how the different vendors such as PLM will help put it together.

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## ***Review and Accept Previous Minutes***

There weren't any minutes to accept at this meeting.

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## ***Customer Survey Update***

The survey has been finalized with a total of 12 questions. There will be a bill stuffer going out with the invoices which hit the mailboxes this Friday announcing the survey. Paper surveys have been dropped off at the town hall, library, annex, and police and fire stations. The updated contact information received was around 500 responses, which is roughly 16% of our customers.

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### **Battery Storage Project Update**

There is a draft system impact study to review for this project. Groveland has had some follow up regarding the land that the battery was going to be located on. Once that is cleared up, Rowley, Littleton and Groveland should be in good shape. Remember we are teamed up with Littleton and Groveland ELD on the engineering study so at this point in the project the only cost impact on Rowley would be some of the bills divided by two from the other towns.

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### **Managers Update**

**MLP Solar Update:** There are now 34 total residential arrays. There have been some inquiries over the last week via phone on the process of installing solar in Rowley. I always give the standard response when people ask our opinion-go to social media for honest opinions, and experiences.

**MEAM 3/13/24 Summary:** The MEAM agenda is attached to the minutes from today's meeting. The meeting went well and was well attended.

**Construction Projects:** The Mansion Drive phase one is closer to completion. Comcast was out last week to transfer all their equipment. Verizon is next and then we can pull the double poles. Prospect Street is also complete with around 1400 feet of 1/0 tree wire reconductored.

**Conflict of Interest Receipts:** All staff and commissioners have completed their conflict-of-interest acknowledgement online training.

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### **All Other Items Not Anticipated by The Chair**

There was nothing added by the chair.

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### **Executive Session under GLC 30A, Section 21 a Strategy for Negotiations with Non-Union Personal**

There was no reason to go into executive session for this meeting.

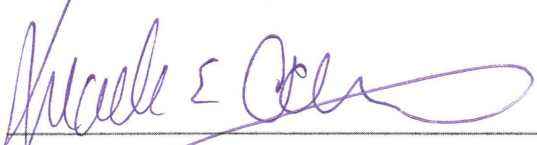
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### **Adjournment**

*Bryan DiPersia made the motion to adjourn the meeting. Danby Whitmore seconded. All voted in favor at 7:06 PM with a roll call vote with everyone saying yes.*

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Minutes submitted by Eric R. Grover



Mark Cousins, Chair



Danby Whitmore, Clerk



Bryan DiPersia, Member